CREATIVE ART CONNECTION
CONSTITUTION & BYLAWS
Revised March 2019

ARTICLE I

The name of this organization shall be Creative Art Connection, chartered as Bossier Art Association, hereinafter referred to as the Creative Art Connection. It is established as a private non-profit organization.

ARTICLE II OBJECTIVE

The objective of this organization is to stimulate cultural development in the Bossier City community by providing activities and an outlet for the talents of all craftsmen in the fine arts field The Creative Art Connection shall encourage the production of creative work and the appreciation of art in order to widen the vision of the individual and w enrich the moral and spiritual life of the community.

ARTICLE III MEMBERSHIP

Membership shall be awarded to those persons interested in the purpose of the Creative Art Connection, the promotion of fine arts, and are encouraged to participate on committees, to work on CAC events and projects, as well as attending monthly meetings.

Section I Membership in (the) Creative Art Connection shall consist of active members. The Executive Board shall have the power to approve or disapprove new membership applications by majority vote.

ARTICLE IV DUES

Fiscal year shall be from January 1 to December 31.

Student Membership
Single Membership
Family Membership (husband and wife)

Dues shall be set by the Executive Board and shall become effective for the upcoming fiscal year.

With each application for membership, a remittance shall be made for dues. Annual dues will be paid in January. An application for a new membership submitted after September 1st shall be prorated @ 25% for the remainder of the year. A member who has not paid dues for the current year by March 1st will be dropped from the membership records. A reminder by the newsletter editor shall suffice.

ARTICLE.V OFFICERS

Section 1. Elected Officers:
The elected officers shall be president, First Vice President Second Vice President, Secretary, Treasurer and Parliamentarian Historian. Such officers shall constitute the Executive Board and serve for a period of one year. Outgoing President can be called on as an advisor by the Executive Board during the following year, if needed.

Section 2. Duties of Officers.

a. *President:* The President shall preside over all general and Executive Board meetings, will enforce the provisions of the Constitution; shall, with the approval of the Executive Board, appoint any committee deemed necessary and shall appoint a chairman of the committee; shall have the power to appoint any individual or chairman to the Executive Board, with the Executive Board's approval, for the purpose of securing additional representation.

b. *First Vice President:* The First Vice President shall exercise the duties as Program Chairman; shall perform the duties of the President, if the President is absent or unable to serve and perform such duties as are assigned by the President or Executive Board.

c. *Second Vice President:* The Second Vice President shall exercise the duties as Publicity Chairman; shall provide information about the Creative Art Connection and services through multiple media. In the absence of the President and First Vice President shall preside at all general and Executive Board meetings and exercise other duties assigned by the President or Executive Board.

d. *Secretary:* The Secretary shall conduct all correspondence as directed by the President or the Executive Board; shall keep a record of all regular and Executive Board meetings; shall exercise other duties as assigned by the Executive Board; shall file a typed copy of the minutes in the Creative Art Connection records and send a copy to the President.

e. *Treasurer:* The Treasurer shall collect and disburse funds of the Creative Art Connection, subject to the approval of the President and / or Executive Board; shall sign all checks jointly with the President; shall submit for audit an annual report of the contributions, contributors, income and expenditures of the Creative Art Connection at the close of each fiscal year, this date being December 3lst. Upon receipt of annual dues, shall file and keep copies of membership forms annually and keep a current list of all membership.

f. *Parliamentarian / Historian:* The Parliamentarian shall advise the President and Executive Board on questions of parliamentary procedure concerning the Creative Art Connection; shall pronounce the invocation at the beginning of each Executive Board meeting. The Parliamentarian shall Stay abreast of Robert's Rules of Order and the CAC Constitutional Bylaws, being prepared to exercise them, if needed. the Historian shall keep intact historical records, newsletters, documents and important information in the form of a scrapbook and photo album, if desired, collect resumes of artist and log activities.

ARTICLE VI EXECUTIVE BOARD

The Executive Board shall consist of the President, First Vice President, Second Vice President, Secretary, Treasurer, and Parliamentarian / Historian. The Board shall hold meetings deemed necessary to conduct the business of the Creative Art Connection. Each outgoing Bord must leave in the treasury a sum equal to the unpaid bills or obligations for which the board is responsible. The Executive Board must always follow the CAC Constitutional Bylaws and Robert's Rules of Order.

ARTICLE VII COMMITTEES AND SPECIAL APPOINTMENTS

The registration, election, and such other special committees deemed necessary shall be appointed by the President with the approval of the Executive Board, A nominating committee will be appointed by the President in October. The nominating committee will consist of three members who will submit a slate of at least two nominees (if possible) for each office to the membership at the November meeting. Their report must be accompanied by the nominee's written consent of willingness to serve if elected, to perform the duties assigned by the President and abide by the provisions of the CAC Bylaws. In the event of two or more persons nominated for a position, the election shall be by majority vote of membership present. At this time the new Executive Board will be elected and installed then or at the December meeting. All committees or special appointments must present, in writing or person, any proposals for Executive Board approval before implementing such proposals.

ARTICLE VIII VACANCIES

In the event of a vacancy in any office, it shall be filled by appointment of the Executive Board for the remainder of the unexpired term, except in the case of the President, in which the office shall be assumed by the First Vice President until an election of a new President has been completed.

ARTICLE IX MEETINGS

Section I. Regular meetings shall be held on the second Monday of each month unless it falls on a holiday or is changed out of necessity by the Executive Board

Section 2. Executive Board meetings shall be held as desired by the President.

Section 3. Special meetings shall be held as desired by the Executive Board.

Section 4. Meetings will be held at the East Bank Gallery Annex, Bossier City, LA, unless there is an emergency.

ARTICLE X PARLIAMENTARY AUTHORITY

Under the rules of parliamentary law, all members of the Creative Art Connection should act with dignity and decorum and in tum will be treated fairly, given a right to express their opinions in an orderly and appropriate manner. If a member / person tries to disrupt a meeting by speaking out of order and refuses to yield the floor, when asked by the President the President can then ask the member to attend a special executive board meeting following the regular meeting to resolve the issue. If the member / person still refuses to yield, then any CAC member in good standing can then rise and ask the President for a point of order. The chair will then recognize the member. The member can ask that the dismp6ng member / person be asked to leave the meeting. The membership then votes and the motion carries by a 2/3 vote. If the member / person does not yield after the 3rd request by the President, then local authorities can be called for assistance and the disruptive member / person will be removed. The Executive Board can make a recommendation of action at the next general meeting and if necessary, a vote will take place. The motion will carry with a majority vote. Reference: Legal Rights in 2lst Century Robert's Rules of 0rder. 2lst Century Robert's Rules of Order shall govern the proceedings of the Creative Art Connection in cases not provided for in these Bylaws.

ARTICLE XI AMENDMENTS

These bylaws may be amended by a two-thirds (2/3) vote at a general meeting, provided notice of such proposed amendments has been given at least one month prior to the date set for the general monthly meeting.

ARTICLE XII ADOPTION

This constitution shall become effective upon adoption by an affirmative vote of the majority of the members present at the general monthly meeting.

ARTICLE XIII DISSOLUTION

In the event of dissolution of the Creative Art Connection, remaining assets after the satisfaction of all obligation of the organization shall be distributed to the Virginia Chevaliar Cook Scholarship Fund which will be given the next spring following dissolution. The Executive Board in office at the time of dissolution will be responsible for carrying out this last duty.